



**InterPhone
Service Sp. z o. o.**

DEAR CUSTOMER,

Welcome to the Production Plant of the **InterPhone Service Sp. z o.o. Company in Mielec.**

We convey to you important information regarding safety, therefore we kindly ask you to thoroughly familiarise with it. The observance of the rules will guarantee safety to you and other people present in the Plant.

We wish you a successful and safe visit!

We ask you to sign and leave this document to security employee at the entrance after familiarising with it. Thank you!

For your safety, each visit is takes place under the supervision of a guardian. The necessary information that will guarantee your safety while staying in our Company will be presented to you before you enter the production and warehouse areas.

We ask our guests to observe the following conditions and rules:

Move only on the designated internal communication roads while you are inside of a production and warehouse halls.

Be cautious of moving forklifts and use means of personal protection (ESD footwear, ESD bands, and ESD coat). Familiarise with the plant evacuation plan and contingency plan for risk. Each Guest is obliged to keep confidentiality in relation to any and all information

INFORMATION BROCHURE FOR CUSTOMERS

acquired during its stay at the Plant. Access to plant devices and systems can occur only after acquiring a special permission or in the company of authorised persons. In case of an emergency, provide first aid to the injured person, secure the place of accident, and inform the Company's representative (e.g. foreman, manager, or director). First aid materials are available in the first aid kits located in designated locations. In case of a near miss event, please report it to the guardian of your visit.

It is forbidden to:



smoke tobacco and using open flame in the production and warehouse halls, as well as in places of storing flammable and dangerous materials,



not using the ESD gloves when touching PCB boards,



start machinery and devices, as well as touch moving and hot parts or high voltage of operating machinery,



enter restricted places, where your presence is unauthorised or you have not acquired a permission



walk with unbuttoned ESD coat in the production area



cross the safety tape located between areas without prior passing of the ESD test



take photos and videos at the territory of the Plant without guardian's permission



exceed the permissible speed of **20 km/h** on the internal roads of the Plant.

INFORMATION BROCHURE FOR CUSTOMERS

The Company is not responsible for personal and material damages occurring for reasons attributable solely to the Customer.

When entering the production hall, please secure yourself with the following ESD protective measures:



ESD bands at construction site
(available from guardian)



ESD coat
(available from guardian)

DATE:

SIGNATURE:

COMPANY:

Your personal data shall be subject to the rules resulting from RODO, posted on our website www.interphone.com.pl in the folder RODO - Privacy Policy.

