

PRIVACY AND COOKIES POLICY

1. Subject of the Privacy Policy

This Privacy Policy informs who we are, why and how we process your personal data and explains for what purpose and how we use cookies.

2. Company details

The administrator and owner of the website (website) is the company InterPhone Service Sp. z o.o. with its registered office in Mielec, Inwestorów 8, 39-300 Mielec, a company entered into the Register of Entrepreneurs of the National Court Register kept by the District Court in Rzeszów, XII Commercial Division of the National Court Register, under KRS number 0000328887, NIP 9661989952, having a share capital of PLN 50,000.00

Our contact details and other information about us are provided at the end of this policy. We are the administrator of personal data processed on the basis of this policy (unless this Privacy Policy provides otherwise).

3. Personal data

The administrator of your personal data made available through the website: www.interphone.com.pl is Interphone Service Sp. z o.o. with its registered office in Mielec, at 8 Inwestorów Street, which processes personal data in accordance with applicable law, including Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repeal Directive 95/46/EC ("GDPR"). The Administrator has appointed a Personal Data Protection Inspector who can be contacted in all matters related to the processing of personal data at the email address rodo.kancelaria@interphone.com.pl

3.1. Whose personal data do we process?

We may process your personal data if: you are our customer or supplier, you use our goods or use our services, you work for our customer or supplier or for someone who uses our goods or uses our services, you are someone (or work for someone) to whom we want to advertise or to whom we want to sell our goods or provide services. In this case, it is possible that we have received your personal data with your consent directly from you (e.g. through our website or at trade fairs) or from another source.

3.2. What personal data do we process?

We may process your personal data that we have received directly from you or from another source and which may include the following information:

- a) Personal information such as your name, who you work for, as well as your job position or department, address, telephone number, e-mail address or other contact details (this information may relate to business or personal contact details, depending on the nature of our cooperation with you or with the entity for which you work).
- b) Information that you provide to us or that we obtain when you use our service, receive or pay for our goods or services, provide us with goods or services, ask about a product, place an order,

participate in a contest, promotion or opinion poll, or when you contact us to inform you of a problem, or when you take any of these actions on behalf of a person, for which you work.

c) Information relating to our relationship with you or the person for whom you work, such as: information relating to transactions with us involving you or the person for whom you work (for example, details of goods or services provided to or received from you or the person for whom you work).

d) Other information about you, the processing of which is necessary to conclude or perform a contract with you or with the person for whom you work.

e) Information about you that you provide to us or that we collect when you visit us (for example, when you report your presence or are recorded or recorded as part of video surveillance when you visit us).

f) Information we obtain when you use our website, such as: Technical information, including the IP address used to connect your computer to the Internet, your login details, information about the type and version of your web browser, time zone settings, type and version of web browser plug-ins, operating system and hardware platform;

g) information about your visit to our website, including the full Uniform Resource Locators (URL), clickstream flowing into, flowing through and out of our website (including date and time), products that you have viewed or viewed or searched or searched for, response time, errors in downloading content, length of time of visits to certain pages, interaction with the site (for example, information about scrolling the screen view, clicks, cursor movements), the methods used to leave the page, and the phone numbers used to contact us.

3.3. What is the purpose of personal data processing?

We may process your personal data for the following purposes:

a) to enter into or perform a contract with you or with the person for whom you work;

b) to supply goods or services to customers or other users of those goods or services;

c) to receive goods or services from suppliers;

d) to manage and administer our relationships with customers, suppliers or other users of our goods and services; in those cases where you or the person for whom you work may be the relevant customer, user or supplier of goods or services for these purposes.

e) to advertise, sell and provide information about our goods and services. This can be done as part of direct marketing (e.g. emails) or a phone call. This may include suggestions or recommendations about goods or services that may be of interest to you or the person for whom you work, while respecting your respective, previously expressed preferences.

f) to administer our service in accordance with our terms and conditions and for internal purposes, including troubleshooting, data analysis, testing, research, as well as for statistical and survey purposes.

g) to improve our website so that its content is presented in the most appropriate way for you and your computer.

h) to ensure that our service and other systems are safe and resilient.

3.4. To whom do we disclose personal data?

We may share your personal information: a) any of the entities in our group, which means the parent company together with its subsidiaries; b) relevant third parties, including: our business partners, customers, suppliers and subcontractors to perform any contract or other matter in the ordinary course of business as part of a relationship with you or with the person for whom you work; c) our auditors, legal advisors and other professional advisors or service providers; d) in relation to the information obtained by our website - to providers of analytical services and search engines

(including A/B testing tools) who assist us in improving and optimizing our website, subject to the provisions of this cookie policy.

We may also share your personal data with third parties:

- a) In the event that we sell or purchase another business venture or assets, in which case we may disclose your information to the prospective seller or buyer of such business or assets subject to the terms of this policy.
- b) If we are required to disclose or share your personal data in order to comply with any legal obligation, or to enforce or apply delivery terms or other agreements with you; or to protect the rights, property or safety of Interphone Service sp. z o.o., our customers or others. This includes exchanging information with other traders and organisations to protect against fraud and to mitigate credit risk.

3.5. The legal bases for our processing of your personal data are as follows:

- a) In cases where it is necessary to obtain your prior consent to processing in order for processing by us to be possible, we will obtain your consent and rely on it in relation to such processing (see below section on how to withdraw consent at any time).
- b) In addition, we will process your personal data if necessary:
 - i. to perform a contract to which you are a party or to take action at your request prior to entering into such a contract;
 - ii. to comply with a legal obligation that is incumbent on us; or
 - iii. for purposes arising from legitimate interests pursued by us or another entity, provided that your interests or fundamental rights and freedoms that require the protection of your personal data do not override these interests (most situations in which we process your personal data in relation to the relationship we have with the person for whom you work, fall under this category).

3.6. Where do we process your personal data?

The data we process in connection with you may be transferred to or stored in a location outside the European Economic Area ("EEA") where equivalent data protection laws may not apply. The data may also be processed by persons located outside the EEA who work for us or for one of our suppliers. This includes, but is not limited to, those involved in fulfilling orders, processing payment data or providing support services. In cases where personal data is transferred in connection with the provision of our services, we will take all reasonable measures to ensure that such activities are subject to appropriate safeguard mechanisms, such as an adequate level of legal protection mechanism, which may include the use of standard contractual clauses approved by the EC for the transfer of personal data (see more at http://ec.europa.eu/justice/dataprotection/internationaltransfers/transfer/index_en.html), and that the data is treated securely and in accordance with this privacy policy. Any personal data processed is stored securely. All payment transactions will be encrypted by appropriate technologies.

3.7. Duration of personal data processing.

We process the data only for as long as it is necessary for the purpose or purposes for which the data was originally collected, after which time the data will be deleted or archived - except in cases where further processing is necessary for us to comply with a legal obligation that is incumbent on us or for another justified, lawful purpose.

3.8. Rights of persons whose personal data we process.

You have the following rights in relation to the personal data we process about you:

- a) You can request access to the relevant personal data (please refer to the section on accessing your personal data, below),
- b) You can request that the incorrect personal data processed by us be corrected.
- c) In certain circumstances (usually when the personal data has been provided by you and there is no longer a need for us to process it any longer), you have the right to request us to delete your personal data.
- d) In a situation where we process your personal data on the basis of your prior consent to this processing, you can withdraw your consent at any time, as a result of which we will cease such processing.
- e) If you have concerns about how we process your personal data, you can contact us directly or lodge a formal complaint with the President of the Office for Personal Data Protection.

3.9. Withdrawal of consent to the processing of personal data.

You can withdraw your consent to the relevant data processing by sending an e-mail to the following address: rodo.kancelaria@interphone.com.pl. or a letter to the address given below.

3.10. You can exercise your right of access to your personal data by sending an e-mail to: rodo.kancelaria@interphone.com.pl or a letter to the address given below.

3.11. We reserve that we may require you to provide further information to confirm your identity before we provide the requested information.

3.12. Information about us – contacting us: Interphone Service sp. z o.o. Inwestorów 8 39-300 Mielec
Email: rodo.kancelaria@interphone.com.pl.

3.13. The President of the Office for Personal Data Protection is a supervisory authority in Poland that can provide you with further information about your rights and our obligations in relation to your personal data, as well as deal with complaints that you would like or would like to report about how we process your personal data.

4. Cookies

4.1. Cookies are small text files sent and stored on a computer, tablet, smartphone or other devices from which the user connects to the Internet. These files allow the website to recognize the user's device and properly display the content of the website. Cookies usually contain the name of the website from which they originate, the time of their storage on the end device and a unique number. For more information, visit the www.wszystkoociasteczkach.pl.

4.2. On the website administered by Interphone Service Sp. z o.o., cookies are used mainly to facilitate the user's navigation on the website and to ensure the effectiveness of security procedures. In addition, they allow you to adjust the content of the website to the user's activity on the website and help to recognize the user's device and properly display the website, tailored to his individual needs. Interphone Service Sp. z o.o. also uses cookies to create statistics that help to understand how users use the content of the website, which allows improving the information provided through the website.

4.3. The types of cookies used on the website are: "session" cookies and "permanent" cookies. "Session" cookies are temporary files that are stored in the website user's end device until logging out, leaving the website or turning off the software (web browser). "Persistent" cookies are stored in the User's end device for the time specified in the parameters of cookies or until they are deleted by the website user.

4.4. In many cases, the software used to browse websites (web browser) by default allows the storage of cookies on the user's end device. If you believe that the presence of cookies violates your privacy, you can disable them at any time either for a specific website or for all connections from your browser at all. Detailed information about the possibilities and ways of handling cookies are available in the software (web browser) settings.

4.5. Interphone Service Sp. z o.o. informs that restrictions on the use of cookies (e.g. disabling them) may affect some of the functionalities available on the website.

5. Information contained in access logs

5.1. Like most website publishers, we collect information about the use of the website by users and their IP addresses based on the analysis of access logs. This information is used for technical purposes related to the administration of our website's servers, as well as for statistical purposes.

5.2. In accordance with applicable law, we may be obliged to provide information, including in particular the IP number of the computer, contained in access logs at the request of state authorities authorized under the law for the purposes of their proceedings.

6. Final provisions

6.1. Interphone Service Sp. z o.o. reserves the right to make changes to the Privacy Policy. Each user of the website belonging to Interphone Service Sp. z o.o. is bound by the current Privacy Policy. Interphone Service Sp. z o.o. will inform about possible changes to the Privacy Policy on the website.

6.2. In case of questions or doubts as to the Privacy Policy, Interphone Service Sp. z o.o. asks you to contact us at the e-mail address provided on the website. 7. Date of the Privacy Policy This policy was last updated on..... 2019